

Dress Code For Classes

Dance with Me - Age 2

- ◆ Comfortable clothing
- ◆ Leotard and tights may be worn
- ◆ Socks – no special shoes needed

3 Year Olds

- ◆ Leotard and tights – any color or style
- ◆ Ballet skirt optional
- ◆ Pink leather ballet shoes

4 - 7 Year Olds

- ◆ Leotard and tights – any color or style
- ◆ Ballet skirt optional
- ◆ Pink leather ballet shoes
- ◆ Black patent leather tap shoes

Level 1 - Advanced Ballet & Pointe

- ◆ Black leotard
- ◆ Pink ballet and/or pointe shoes with pink tights
- ◆ Ballet skirt, knit shorts, ballet sweater & shrugs optional

Level 1 - Advanced Jazz, Modern, Tap & Hip Hop

- ◆ Black leotard
- ◆ Black jazz pants, shorts or leggings
- ◆ Fitted tanks or camisoles with leotard
- ◆ Fitted long sleeve zip-up permitted for cooler months
- ◆ Black (only): jazz shoes, tap oxfords, hip-hop sneakers

Kindly pull long hair in a ponytail, bun or braid. Short hair must be pulled back away from your child's face at all levels. T-shirts, baggy shirts, scrubs or flannel pajama pants are not allowed. Baggy clothing prevents the instructor from getting a view of the child's correct body alignment. Students may be asked to observe class if they are not properly dressed. We thank you in advance for dressing your child correctly to promote a successful and positive dance experience.

Dancewear

The Dancewear Shop at the studio is stocked with leotards, tights, dance pants, shorts, skirts, bags, and sweatshirts. It is open during the first week of classes. We are happy to assist you at any other time during the year when there is someone at the desk in the office.

Another option is Discount Dance (www.discountdance.com). You will receive a 10% discount on your first order by typing TP38060 into the coupon code when prompted.

Check List For First Day of Dance Class

Proper Dance Attire for Discipline

Hair pulled back and away from face

Water bottle for students Level 1 and Up

Dance Bag with shoe changes

Child's name printed on bag and shoes (all shoes look the same!)

Positive, can do attitude!

Arrive 5 - 10 minutes before class to acquaint yourself with the space and find out where your class will be. Check in with Carole in the office if there is any question about your bill. Most classes have an assistant as well as a teacher. Don't hesitate to ask either one any questions you may have. If there are concerns, we like to hear them. Communication is very important when dealing with our parents and students and we take concerns seriously. We want you and your child to love dance as much as we do!



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Annemarie's Dance Centre

Fall Information Brochure

Welcome, and thank you for joining us in our 34th year of business! We hope you are having a great summer. The staff is preparing for the upcoming season and we look forward to seeing you when classes begin Saturday, Sept. 10, 2011.

Enclosed is your first quarterly statement which is due August 31st. Please note that tuition deposits, credits and/or discounts have been applied to your balance. We offer a 5% discount for payment in full of all tuition if you have not taken advantage of any other discount. Tuition deposits and registration fees reserve your child's place in class and are non-refundable.

Open house will be held on Wed., August 31 from 9–11AM and 3–8PM. We invite all to attend. This is the one day we supply ballet, jazz and tap shoes which you may order. Leotards, tights, dance pants, shorts, skirts and bags will be available at discounted prices also. Please note the studio does not sell hip hop shoes or pointe shoes. These may be obtained at Dancers Warehouse in Milford or Wellesley. They may also be ordered online at Discount Dance Supply.

Billing and Communications

We have upgraded our billing and e-mail software this summer. All of our correspondence will be done via e-mail. Please notify the office if your e-mail changes. If you would like your bill mailed to you please let the office know and we are happy to oblige. If you feel you are not receiving our e-mails kindly let us know. The office is generally open from 3pm to 6pm Monday through Friday and 9:30–12:00 on Saturday.

Need to get a hold of us?

annemariesdancecentre@verizon.net

Phone (508) 881-5109

All staff shares the same e-mail address and phone number. Simply place the name of the staff you would like to connect with and Carole our Office Manager will make sure it goes to the appropriate person.

Annemarie's Dance Studio Policies 2011-2012

Placement

Students in level 2 and above are placed by age, years of experience, ability and maturity. If an instructor feels that the child's placement is incorrect, you will be notified & changes will be made accordingly. Please note that dance levels are not the same as age levels.

Tuition

Yearly tuition is divided into 4 payments and may be made by check, MC or Visa or cash. Tuition statements are e-mailed 30 days prior to due date. Delinquent payments are subject to a \$10 late fee, after a 5 day grace period. Alternative payment schedules may be set up by the director at her discretion. Please call the office to arrange. Checks returned for insufficient funds are assessed a \$25 fee. Future payments must be made by cash or money order. Costumes and recital tickets are held until accounts are paid in full.

Withdrawal

Parents wishing to withdraw children must notify the director in writing 2 weeks before the next billing period to avoid being charged.

Refunds

Registration and tuition are not refundable. Parents are encouraged not to make payment in full if there is a question about continuing through the year. No refunds or adjustments to tuition will be given for missed classes due to personal conflicts.

Parking

Ample parking is available in the Cherry Street lot. Additional parking is available in the lot near the railroad tracks and at Stone Park across the street. When entering the building avoid the teacher's entrance and follow the path from our main parking lot to the front door facing Stone Park.

Snow/Inclement Weather

If the public schools in Ashland are closed due to inclement weather the studio is closed. A message will be left on the answering service by 8am regarding morning classes, and by 1pm for afternoon and evening classes. Should you miss a class due to inclement weather you are welcome to make it up during the week at another class for the same level. Please call the studio for class options and to let the teacher know to expect you. If it is a different teacher we want to make sure we make the student feel welcome. Notifying us in advance will allow us to do that.

Recital

The studio holds an annual recital. Participation is not mandatory. Participating students are required to attend dress rehearsal and all scheduled performances. Any conflicts must be discussed with the director. We cannot guarantee all siblings will be in the same performance. Please notify the director in writing by November 1 if your child will not be participating in the recital to avoid a costume charge.

Costumes

Costumes will be ordered for all students enrolled as of Nov. 1 providing account is current. Costume charges are billed with 2nd quarter tuition. Additional costume fees may apply to upper level classes. All costume charges are non-refundable and are listed below. All costume charges include a new pair of tights when necessary. The studio also takes care of any alterations that are needed free of charge.

3 Year Olds— \$50.00 costume charge

4-6 Year olds—\$60.00 costume charge

7 Year Olds (Two-in-one Costume) - \$80.00 costume charge

Level 1 and Up—\$65.00 costume charge per discipline

Attendance

Students should arrive at the studio in proper dance attire, ready for class. Lack of proper warm up time can lead to unnecessary injuries. We encourage our students to attend class regularly to ensure progress and learning. If your child will be absent, please call or e-mail the studio. If your child participates in any other extra curricular classes which may impact dance class, please discuss this with the director in advance. Choreography for the recital begins in January and repeated absences may affect your child's participation in the recital.

Observing

Observation windows are located in each studio and are always open. We encourage you to observe your child's class at any time. Younger children may use the step stools provided, but please keep a close watch on them to avoid injury to them or damage to the studio. No chairs of any type may be used for observation.

Snacks

Eating or gum chewing are not permitted in class. Level 1 and up should bring a water bottle to class. Snacks are permitted in the waiting room and we ask parents to kindly pick up after their little ones.

Dance Centre Calendar - 2011-2012

August

31 Open House 9AM – 11AM & 3PM – 8PM

FIRST QUARTER TUITION DUE

September

10 First Day of Classes

17 Ashland Day / No Sat. Classes

29 Rosh Hashanah—Studio Open

October

8 Yom Kippur – Studio Open

10 Columbus Day – No Monday Classes

25-31 Halloween Dress Up Week

31 Happy Halloween – Studio Closes at 5:30PM

November

1 *2ND QUARTER TUITION & COSTUME PAYMENT DUE*

1 – 7 Costume Sizing Week

11 Veteran's Day – Studio Open

23-26 Thanksgiving Break – Studio Closed

December

21 – 1 Holiday Break – No Classes until the New Year

January

2 Classes Resume

9 *THIRD QUARTER TUITION DUE*

16 MLK Day – Studio Open Kindergarten Switch Begins

17 February

20-25 Winter Break – Studio Closed

27 Classes Resume

March

5 *FOURTH QUARTER TUITION DUE*

April

2 – 7 Costume Handout Week Students Ages 3 – 7

6 Good Friday – Studio Open

9 – 13 Costume Handout Week Ages 8 and up

16 – 21 Spring Vacation – Studio Closed

May

April 30-May 4 Recital Dress Rehearsal Week-Day & Time TBA

4 & 5 All recitals held at Ashland High School

7-12 Last week of classes at the studio for all students